

1/03/07/2018

**TICEHURST PARISH COUNCIL**

**The Village Hall, Lower High Street, Ticehurst, East Sussex, TN5 7BB  
Telephone 01580 754090 Email: [frankienowne@btconnect.com](mailto:frankienowne@btconnect.com).  
Clerk: Francesca Nowne**

**MINUTES**

**Members of Ticehurst Parish Council were summoned to attend the Ordinary Parish Council Meeting on Tuesday 3<sup>rd</sup> July 2018 - Ticehurst Village Hall at 7.30 p.m.**

**Up to thirty minutes were allowed at the start of the meeting for public questions and comments on relevant matters on the agenda in accordance with Standing Order 1 d. The Chairman reminded the public that they had a right and were welcome to stay and observe the rest of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960 s1.**

**Present: Cllrs. Burley, Cook, Crawley, Flory, Galpin, Lee, Le Bouedec, Lloyd, Luckhurst, Rigby and Young**

**In attendance D. Cllr. Elliston**

**Planning Meeting had been held at 7 pm to consider applications on agenda point 2318.0**

**Presentation from Thakeham Homes and Optivo - Banky Field**

**Detailed plans were displayed for comment from Councillors and the Neighbourhood Plan Core Team. Thakeham Homes assured councillors that the PC would remain as a RDC consultee during the detailed planning stages and that Optivo would welcome the opportunity to discuss the particular housing needs of locals who have already expressed an interest of moving within the village. Clerk to set up a meeting.**

**2306.0 Adjournment for public questions and comments:**

**No comments made.**

**2307.0 Reports from SSALC, District and County Councillors: Cllr. Cook reported that the SSALC meeting would take place next week and there was no report from D. Cllr. Elliston.**

**2308.0 Declarations of Interest: Cllr. Cook declared a personal interest in any matter relating to the Beatrice Drewe Trust - this was repeated prior to that agenda item.**

**2309.0 Apologies for absence: Apologies were received from Cllrs. Krista, Lansdowne and D. Cllr. Barnes and C. Cllr. Barnes. Their reasons for absence were recorded in the attendance register on acceptance by the Council in accordance with LGA 1972 s.85.**

**2310.0 Adoption of the minutes: Cllr. Crawley proposed and Cllr. Lee seconded a motion that the draft minutes of the meeting held on 5<sup>th</sup> June 2018 were accurate and that the Chairman should sign as a correct record in accordance with LGA 1972 Sch 12 para 41 (1). Motion carried.**

**2311.0 Grant in Lieu of shared maintenance:** RDC offer of £6000 plus 80% of proposed roof repair costs was accepted - It was resolved to use approximately half of this amount to re-cover the roof with fibre glass and to carry out necessary repairs to the building.

**2312.0 Playground Inspections:** To receive Playground reports from Cllrs. – written reports were distributed prior to the meeting.

Playgrounds should all be completed with new equipment - the fencing will remain around the Flimwell area until the concrete is dry – and then the zip wire seat will be put in place. More bark chippings have been ordered for the Stonegate and Ticehurst sites. Flimwell - Cllr Krista – it has been reported that a new bin is needed in the playground area – clerk to order and arrange for installation.

Farthing Hill - Cllr. Young - report circulated and filed

Ticehurst – Cllr. Lloyd – report circulated and filed - glass has been found in the bark chippings - it was resolved to secure quotations for rubberised matting beneath the new multi-activity area. Cllr. Lloyd reported that the new playground equipment had been installed and the workmanship had been impressive and professionally done.

Clerk was asked to obtain quotation for a second CCTV pole and cameras to cover the playground and rear of the Institute due to recent acts of vandalism.

Stonegate – Cllr. Luckhurst – report received - It was resolved to ask for ROSPA advice about the rope swings that have been put up.

**2313.0 Report on matters raised at previous meetings:**

Item	Matters Discussed	Update:
1804	Fingerposts	Lymden Lane post was cut off by hedge cutter – request for match funding has been made to ESCC.
	Fingerpost	Shovers Green Finger Post – request to share the cost of refurbishment has been made to Wadhurst Parish Council.

**2314.0 Neighbourhood Planning Committee report** – A report from the Neighbourhood Planning Steering Committee was circulated to all councillors.

- SG meeting had been held on 2<sup>nd</sup> July 2018.
- The collation of all responses to the Regulation 14 process has been completed
- Meeting with RDC to discuss progress and the revised call for sites will take place on 4<sup>th</sup> July 2018
- Better maps for the draft NP are being supplied by RDC and a map of employment sites will also be included in the Plan
- Feria close for the summer holidays – it is proposed to have all the preparation work done for their return to work in September to move to Regulation 16.
- Evidence based review work and the re-writing of some policies has been completed.

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**2315.0 Ticehurst Works:** List of works being carried out throughout the parish.

- New bench at Acres Rise Junction now has the plaque attached
- New bin request in Springfields/Farthing Hill junction - positioning is being investigated by J Brooker so that it does not become a nuisance. *Subsequent to this, residents have decided that they do not want a bin in this area.*
- Black metal bins have been purchased for the village square and one for the recreation ground (to replace rotted one).
- Vandalism at the Recreation Ground and Village Institute. Cllr. Lloyd reported that youths had accessed the flat roof to the south of the Institute and were seen riding bikes there - a window and picnic table had been smashed - this was reported to the police.
- Cllr. Cook reported that a meeting would take place at 6.30 pm 12<sup>th</sup> July of the TYPRP to run the Youth Club funds.
- Directional advertising finger post to be costed.

**2316.0 Village Square Group:** To receive a report from the Village Square Group. The Chairman congratulated Cllr. Young and the V SQ team for the work done to date. It was agreed that the area was much improved, safer and more spacious.

- One Hornbeam needs replacing due to suspected salt contamination when ESCC delivered salt in one tonne bag for the village square.
- Well refurbishment is nearly complete - pump house roof has been re-tiled and internal ceiling has been repainted and stabilised.
- A bench will be supplied for additional seating in due course.
- A plaque to thank contributors and providing information about the well and pump house has been commissioned.
- Bedgebury had supplied the wooden seat for the well top and Horsham stone has been used for the sides of the well.
- The water supply is working and will be used to irrigate the new plantings.
- RBL have provided a specification of what they would like for the improvement of the war memorial garden.
- It was resolved to pay Hurstways the outstanding invoices.
- The re-tiling of the roof has been completed and the payment to the contractor was authorised by the council.
- Clerk was instructed to arrange for the registration of the remainder of the island with the land registry.

**2317.0 Finance Report:**

To receive:

Balanced bank reconciliation and expenditure against budget figures to 30.6.18

List of cheques for sanctioning was agreed by the council.

To resolve to accept the internal auditor inspection findings and adopt for action.

The audited accounts were submitted to Littlejohns Auditors 13.6.18.

Lloyds Bank charges £48.10 May to June for cheques in and out.

4/03/07/2018

Cheque	Amount	To whom	For:
000143	200.00	J Brooker	Litter maintenance
000144	120.00	L Wallace	Ecological report Meadowside
000145	155.17	Undo Solutions	Email address computer assistance
000146	40.00	Viking	Files
000147	131.70	K Robertson	Internal Audit
000148	49.50	Streetlights	Repair - repositioned bulb due to hedge intrusion
000149	93.44	C & C	Lavatory provisions
000150	115.90	Beachcroft	Legal claim
000151	791.15	HMRC	PAYE
000152	96.44	F Nowne	Underpaid
000153	1160.64	RDC	Dog bin emptying for the year
000154	3849.00	Liam Russell	Architect details for Corner Farm Shop
000155	84.37	Wad iron	Cartridge and parts
000156			Not issued
000157	57.60	K Giles	Litter Flimwell recreation ground
000158	10.00	Lee R	Hedge cutting at annexe
000159	828.00	Bournes	Bourne Amenity
000160	1440.00	S Evans	Well project management
000161	24.10	Nest	Underpayment
000162	1400.00	S Colvin	Hedging contract half year
000163	1031.36	T Jordan	June Grass cuts x 2
000164	270.60	Iden Signs	Lavatory signs
000165	16767.52	Hurstway	The Well
000166	9.00	HB Payroll	PAYE
000167	1132.99	Glasden	3 x bins
000168	1.21	Co-op	Interest
000169	105.94	Brewers	Paint for well cover
000170	1533.60	Bournes	Bark chips for Ticehurst
000171	70.65	Expenses	Expenses June
000172	200.00	J Brooker	Litter collection
000173	1250.00	R Studholme	Refurbishment of the Pump House canopy
000174	29.99	Wadhurst Iron	Padlock
000175	2208.00	A Page	Re-roofing of the Pump House
000176	99.48	Amazon	Stationery

**2318.0 Planning Report:** a) To receive report on applications considered by Planning Committee with delegated powers to comment to Local Authority since the last meeting.

**Matters for consideration:**

Berners Hill Poultry Farm - permission refused.

Appeal on Bryants Wood Wards Lane 26<sup>th</sup> July comment deadline – clerk to provide.

RR/2018/1409/FN – Bardown Farm – depositing soil to level dangerous slope – it was reported that RDC have looked into this and are satisfied with the reasons provided.

5/03/07/2018

RR/2018/1402/P – 26 Old Wardsdown – conversion of garage/store into self contained annexe, including bedroom, open plan kitchen and living space. Extension of building from 17m<sup>2</sup> to 28m<sup>2</sup> - additional parking space.

RR/2018/1607/P - The Old Vicarage Flimwell – Demolition of courtyard walls erection of new single storey side extension, alterations to external doors - + Listed – Recommendation for approval.

RR/2018/1579/P Pickforde Lane Lodge – erection of detached single storey timber framed garden annexe which will be ancillary to the main dwelling - it was felt that this should be tied to the main dwelling with a 106 agreement.

RR/2018/1615/T 5 Steelands Rise - reduction of Oak - recommendation for approval.

RR/2018/1402/P 26 Old Wardsdown – extension – it was agreed to defer comment for one week.

Corner Farm - variation to alter Village Hall to provide room for a shop (see below) - no comment was made as the PC is the applicant – it was noted that the lack of a window to the hall kitchen should be addressed.

**2319.0 Corner Farm:** Planning application for the variation of the hall to allow for a room for the shop is now with RDC. RR/2018/1559/P

**2320.0 Ticehurst Pond:** Contamination from garden waste - Cllr. Lloyd reported that the Environment Agency will write to householders who are dumping garden waste on to the land to the immediate north of the pond bank and allowing de-composting material to run into the pond which will have a detrimental effect on wildlife and the health of the water.

**Lund Fund:** Report requested - Cllr. Lloyd to reported that he has completed the analysis of works and submitted it.

**2321.0 Allotment Update:** Cllr. Galpin reported that only one Stonegate allotment holder has asked for a replacement plot elsewhere.

It was resolved to get the leaking tap mended at the Springfield allotment - clerk to organise.

**2322.0 Items for the September Agenda:** No discussion – topics only.

- Island at Burnt Lodge Lane.
- Library at the Village Institute

**2323.0 Recreation Ground Insurance Claim:**

10<sup>th</sup> September - Hastings County Court.

**2324.0 Council/Clerk of the year nomination to NALC:** Cllr. Rigby proposed and it was agreed to nominate the clerk for this recognition.

**2325.0 Date of the next meeting:** The meeting closed at 20.38 and the date of the next meeting set for 4<sup>th</sup> September 2018

Signed.....Chairman

Dated.....

