

1/05/09/2017

**TICEHURST PARISH COUNCIL**

The Village Hall, Lower High Street, Ticehurst, East Sussex, TN5 7BB  
Telephone 01580 754090 Email: [frankienowne@btconnect.com](mailto:frankienowne@btconnect.com).  
Clerk: Francesca Nowne

**MINUTES**

Members of Ticehurst Parish Council were summoned to attend the Ordinary Parish Council Meeting on Tuesday 5<sup>th</sup> September 2017 - Ticehurst Village Hall at 7.30 p.m.

Up to thirty minutes were allowed at the start of the meeting for public questions and comments on relevant matters on the agenda in accordance with Standing Order 1 d. The Chairman reminded the public that they had a right and were welcome to stay and observe the rest of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960 s1.

**Present:** Cllrs. Burley (c), Cook, Crawley, Flory, Galpin, Krista, Lansdowne, Lloyd, Luckhurst, and Rigby.

**In attendance:** D. Cllr. Elliston - apologies were received from D. Cllr. and C. Cllr. Barnes.

**2087.0 Adjournment for public questions and comments:**

- The Walled Garden – neighbours to the area advised the council that their objections to the retrospective application for three shepherds huts were still valid, providing ‘before and after’ photographs and describing the disturbance caused to the area. The clerk reported that the applicants were unable to attend but would be content to have restrictive conditions on the use of the site were planning granted. Chairman of planning Cllr. Lloyd reported that the planning committee had considered the matter and made a recommendation for refusal to Rother District Council. It was felt that there was no reason for the application to be called into the Planning Committee at Rother.
- The Christmas Lighting group requested financial assistance with the cost of insuring the event. Fund raising was in place and it was felt that a price for the insurance should be obtained that the financial advisory group could consider. It was reported that the Horse Chestnut in the memorial garden may be removed.
- The chairman thanked John Poole for his many years of service to the Council and to the wider community as he had resigned from the Council. John thanked his colleagues for their good wishes and also thanked the clerk for her assistance over the years.

**2088.0 Reports from SSALC, District and County Councillors:**

SSALC and RALC reports were circulated in July by Cllr. Cook.

D. Cllr. Elliston had no report.

**2089.0 Declarations of Interest:** Cllr. Cook declared a personal interest in any matters relating to the Beatrice Drewe Trust and Cllr. Krista a personal interest in the Flimwell Hall Trust. Cllr. Galpin declared a personal interest in the Chestnut Cottage application.

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**2090.0 Apologies for absence:** Apologies were received from Cllrs. Bilmes, Young and their reasons for absence were recorded in the attendance register having been accepted by the Council in accordance with LGA 1972 s.85.

**2091.0 Adoption of the minutes:** Cllr. Lloyd proposed and Cllr. Lansdowne seconded a motion that the draft minutes of the meeting held on 11<sup>th</sup> July 2017 were accurate and should be approved and authorised the Chairman to sign as a correct record in accordance with LGA 1972 Sch 12 para 41 (1).

**2092.0 Co-option of Councillors:** Consideration of co-opting additional member for the vacancy for the Ticehurst Ward - applicants were informed during August that this would be adjourned to the October meeting.

CV of James Lee has been circulated July 2017.

CV of James Le Bouedec circulated 30.7.17

**2093.0 Email addresses:** Cllr. Lansdowne reported that good progress had been made and that Cllr. Bilmes would finalise the purchase soon. He reported that their experts would visit Councillors and clerk to set up the new addresses.

**2094.0 Playground Inspections:** To receive Playground reports from Cllrs. – written reports to be distributed prior to the meeting.

**Flimwell** - Cllr Krista – circulated 5.9.17 She reported that the bin needs a new post and that the shuttering around bark chippings is rotting. Wicksteed swing seat needs replacing – *commissioned 7.9.17*

**Farthing Hill** - Roof edging needs attention and nest swing bolts should be readjusted and the rocker base needs strengthening – *commissioned 7.9.17*

**Ticehurst** – Cllr. Lloyd – Circulated 4.9.17 - he reported that broken glass issues appear to have lessened but there has been unpleasant vandalism at the exterior lavatories and in the playground which have been reported to the police.

**Stonegate** – Cllr. Luckhurst – Circulated 4.9.17 Cllr. Luckhurst reported that she had weeded the play area again, attempted to correct the post o the play equipment, surveyed the pond area (one of the signs appears to have been used for target practise). She also reported the use of a commercial drone over local properties which had caused disturbance to residents. Cllr. Lansdowne offered to speak to the owner about minimising the disturbance. (*actioned 6.9.17 – owner will seek permission and provide notice of any intention to use the drone over the area*).

Cllr. Lloyd reported that finances will need to be made available for tree works along the frontage of the recreation ground to ensure compliance with Highways regulations and to minimise the risk of wind-blow in this high risk area. Quotations to be obtained.

**2095.0 Report on matters raised at previous meetings:**

Item	Matters Discussed	Update:
1804	Fingerposts	ESCC have responded to request for match funding Clerk has asked contractor to use the funding to maximise value for money on site.
	Bewl Action Group	Cllr. Rigby reported that water levels were low and there was little activity on the site.
1991	Phone Box	Phone box has been painted and the mosaic floor installed – opening ceremony 11 <sup>th</sup> July 2017
1997	Lavatories	Entrance hall has been re-painted and the flood on 5.9.17 had been attended to.
2030	Flimwell Village Hall	Cllr. Krista reported that contracts have been exchanged with the new purchaser and that the Chair of the Village Hall Trust and Cllr. Krista were due to meet the developer in the near future.

**2096.0 Signage for The Twitten:** Sign has been installed.

**2097.0 Phone Box at Wallcrouch:** The clerk reported that the kiosk appears to be in good repair and it is hoped to get it cleaned within the next month.

**2098.0 Annexe:** – New shelving has been erected in the office. The interior needs painting.

**2099.0 Neighbourhood Planning Committee report** – It was reported that the Plan is approaching the regulation 14 stage and that compared to other local areas, the plan is steadily and carefully moving ahead at a respectable rate.

It was resolved that the request for £2500 funding towards Regulation 14 surveys and advertisements be sanctioned.

- £6000 grant has been secured for Regulation 14 and SEA costs.

**2100.0 Ticehurst Works:** List of works being carried out throughout the parish.

- Hedges - complaints received re Clayhams and The Yett – information passed to ESCC 31.7.17. and hedges have been attended to.
- Bin in Pickforde Lane has been demolished – replacement ordered.
- Internal improvements to annexe to provide more shelving and space completed.

**2101.0 Village Square Group:** To receive a report from the Village Square Group.

- £10,000.00 grant has been secured from the LUND fund for well refurbishment and it is hoped that RDC Conservation Group will grant between £3000 and £5000 for the project. Cllr. Young was congratulated in her absence for achieving the funding.

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**2102.0 Finance Report:**

To receive:

Balanced bank reconciliation and expenditure against budget figures to 30.8.17 was circulated prior to the meeting.

It was resolved to sanction the list of cheques for payment.

Cllr. Luckhurst reported that the Co-operative account was still open and the Lloyds account was now in place. The second half of the precept will be sent to this new accounting.

Request for funding for RDC Victim Support.

Cheque	Amount	To whom	For:
400871	287.95	Ecoburotics	Cartridges
400872	1200.00	S Colvin	Hedge cutting
400873	41.42	Ernest Doe	Tools/oil
400874	103.30	Safe Marine	Safety ropes for ponds
400875	639.59	T Jordan	Grass cutting
400876	114.24	Amazon	Bollards and loo signs
400877	724.14	HM Customs	PAYE
400878	724.14	HM Customs	PAYE
400879	20.74	Ernest Doe	Tools
400880	76.80	Iden Signs	Playground signs
400881	170.00	M Smithson	Lavatory leak
400882	27.00	Timson	Key duplication
400883	480.00	PKF	External Audit
400884	4.14	Ernest Doe	Vat on 400879
400886	27.64	Business Strea	Water for loos
400887	974.00	Studholme	Works during June and July
400888	45.60	Tate Fencing	Bell Field car park fence repair
400889	1560.00	Studholme	Refurb phone kiosk & electrician (Grant)
400890	1337.50	S E Water	Allotment and loos
400891	203.95	Ecoburotic	Cartridges
400892	98.94	C & C	Lavatory provisions
400893	180.00	S Colvin	Replaces 400885 – wrong name
400894	200.00	T Dunn	Litter picking
400895	959.36	T Jordan	Grass cutting
400896	714.22	HM Customs	PAYE
400897	70.98	N Power	Electricity for loos
400898	48.00	DA Beechcroft	VAT for legal fees
400899	144.00	K Giles	Litter picking at Flimwell
400900	1275.00	N Griffin	Repairs to Flimwell Pavilion
400901	105.60	Iden Signs	Dog Waste Signs
400902	165.60	NWS Ltd	Bin provision at Flimwell and Ticehurst

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**2103.0 Planning Report:** Applications considered by Planning Committee with delegated powers to comment to Local Authority since the last meeting.

RR/2017/1110/P – Broad Oak Stonegate – single storey extension – recommended approval

RR/2017/1233/P – Old Factory Units Stonegate – extension – recommended approval.

RR/2017/1250/P – Farthings Wallcrouch – Single storey rear extension

RR/2017/1052/P – Boundary Farm – recommendation for refusal

RR/2017/1529/P – 20 Old Wardsdown – extension – requested more information

RR/2017/1668/P – 3 Speedwell Cottages – demolition of lean to and extension – requested more information.

RR/2017/1669/P – Rowley Burnt Lodge Lane – timber garage – recommended approval

RR/2017/1747/P – Walled Garden – shepherd huts - recommendation for refusal

RR/2017/1751/P – 10 Church Street – Variation of conditions - recommendation to approve.

RR/2017/1760/P – New Pond Farm - variation of conditions – recommendation for officer decision.

RR/2017/1870/P - Dale Hill Hotel – variation of conditions – omit 8 staff rooms and replace with 5 additional bed rooms - recommendation for approval.

RR/2017/1819/P - Chestnut Cottage Flimwell – Demolish garage and build new house and create new access to Chestnut Cottage – Cllr. Galpin left the room whilst this application was considered - recommendation for approval.

APP/U1430/W/17/3179014 – Barn on land at Barneys Corner, The Mount, Hawkhurst Road, Flimwell TN5 7QR - appeal – written representation by 27<sup>th</sup> September 2017 – delegated to Cllr. Lloyd and clerk.

Response to the national and Local List of Planning Application Requirements consultation period to be formulated by Cllr. Lloyd and the clerk.

**2104.0 Recreation Ground Insurance Claim:**

No report due to the absence of Cllr. Bilmes.

**2105.0 Visual Tree Assessments:** Provisional training date has been set for 20<sup>th</sup> September 2017.

**2106.0 Stonegate Station grassed area:** The chairman reported that Network Rail have asked if the area of green at Stonegate Station could be cultivated by the Parish Council. He had approached a local landscape designer to see if they would be interested in planting up and maintaining the area, simultaneously advertising their business.

**2107.0 Allotments and Playground vandalism:** Reports of vandalism at the Ticehurst allotments and at Ticehurst Recreation Ground.

- Allotments. Cllr. Lloyd reported that he had strimmed the vacant plots at Flimwell but there is more clearance work to be carried out. The Chairman reported that David Maynard wished to relinquish responsibility for the management of the allotments and Cllr. Galpin offered to take over with

assistance from Cllr. Flory. Thanks were extended to David for his management and installation of the Flimwell and Stonegate allotment gardens. Cllr. Lloyd reported that the north eastern plot at Flimwell needs attention and Cllr. Flory offered to tidy it up. It was resolved that the group should meet to discuss responsibilities and that black plastic should be purchased for covering vacant plots to control weeds from spreading.

**2108.0 Reform of Data Protection Act:** Legal briefing circulated on 17.7.17  
Clerk is to attend a training session on 12<sup>th</sup> September 2017.

**2109.0 Health and Safety Monitoring:** Minutes of the initial meeting were circulated. It was felt that the monthly playground and pond inspections were rigorous with photographic records kept. Highway and pavement matters were dealt with at the SLR meetings and tree inspections would be carried out after the visual tree assessment training date. Cllr. Lloyd reported that a man-hole cover needs re-fixing near the old Youth Club at Ticehurst *Works commissioned 7.9.17.*

**2110.0 Items for the October Agenda:** No discussion – topics only.

- Drone update
- Quotations for Tree Works
- Flimwell Hall
- Village Well restoration
- Christmas Lights
- High Street Resurfacing
- Co-option of Ticehurst Ward Councillor

**2111.0 Date of the next meeting:** The meeting closed at 8.40 p.m. and the date of the next meeting was set at 3rd October 2017.

Signed.....Chairman

Dated.....

6/05/09/2017