

1/9/5/2017

TICEHURST PARISH COUNCIL

The Village Hall, Lower High Street, Ticehurst, East Sussex, TN5 7BB
Telephone 01580 754090 Email: frankienowne@btconnect.com.
Clerk: Francesca Nowne

Councillors were summonsed to the Annual Meeting of Ticehurst Parish Council held on Tuesday 9th May 2016 at 7.30 p.m. (up to 30 minutes were allowed at the start of the meeting for public questions and comments on relevant matters on the agenda). The chairman reminded the public that they had a right and were welcome to stay and observe the rest of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960 s1.

MINUTES ANNUAL MEETING OF TICEHURST PARISH COUNCIL

Present: Cllrs. Burley, Bilmes, Cook, Krista, Lansdowne, Lloyd, Luckhurst and Young
In attendance: D. Cllr. Barnes and D. Cllr. Elliston.

AGENDA

2017.0 Election of Chairman: The Clerk asked for nominations for the position of Chairman of the Council.

Cllr. Lloyd nominated Cllr. Burley. There were no other nominations and Cllr. Burley was duly elected as Chairman of the council.

2018.0 Election of Vice Chairman: Cllr. A Lloyd was the only nominated councillor for this position and therefore was duly elected as Vice-Chairman of the council.

2019.0 Adjournment of meeting for Public Questions and Comments:

- There were no questions from the two members of the public present.

To receive reports from District and County Councillors: C. Cllr. Barnes had given his apologies and had nothing to report.

District Council M Barnes reported that Rother's Annual Council meeting will be held on Monday 15th May 2017 and that there would be matters to report after the June meeting. District C. Elliston informed the meeting that Cllr. Mary Barnes will be voted in as the next chairman of the District Council.

Congratulations were extended to her by parish council members.

County - congratulations were also extended to C. Cllr. Barnes on his re-election on 4th May 2017.

2020.0 Declarations of Interest: Cllr. Cook declared a personal interest in any matters relating to the Beatrice Drewe Trust.

Signing of acceptance of office by all Councillors: Members of the council signed the acceptance of office forms and returned them to the clerk.

2/9/5/2017

Signing of acceptance of electronic copies of council papers by all Councillors: Members of the council signed the forms allowing the circulation of council papers by email rather than the post.

2021.0 Apologies for absence: Apologies were received from Cllrs. Rigby, Flory and Poole, and the reasons for absence were recorded in the attendance register having been accepted by the Council.

2022.0 Co-option of a Councillor for Ticehurst Ward: A CV provided by James Galpin had been circulated to councillors. He briefly addressed the meeting having attended to observe proceedings. He reported that they had moved to Ticehurst in November 2016 and had been made to feel very welcome and therefore wishes to take part in community life. He works as an architect in Tunbridge Wells specialising in education and low energy housing. He was thanked for attending and informed that the co-option process would take place at the June meeting.

2023.0 Adoption of the minutes of the meeting held on 4th April 2017 Cllr. Bilmes proposed and Cllr Lloyd seconded the motion that the minutes be approved and members authorised the Chairman to sign as a correct record.

2024.0 Distribution of Current Council duties: Cllrs. are requested to consider volunteering to carry out some of the following roles that are undertaken on a regular basis. There are no official committees other than the Planning Committee and Finance Group.

Financial Advisory Group	Chairman: Stephen Burley + Parish Council members	To set the annual budget. Generally meets every two months to monitor expenditure against budget. Recommendations should be put to the full Council for ratification. Signatories to cheques should sign cheque stub and invoice. Notification of meetings to be circulated to all members.
Planning and Housing	Rod Cook Lloyd Burley	To examine planning applications and make recommendations to Rother District Council. To comment on planning policy. To develop a local housing strategy to advise potential developers. To monitor the number of new properties against the allocation numbers contained within the core strategy. Committee has delegated powers to make comment to RDC and normally meets on a fortnightly basis – Thursdays 6pm. Provisional list to be circulated.
Amenities and Environment		To consider lighting – progression of replacement columns with old fashioned ones, regular playground inspections and consideration of additional facilities. Allotments, open spaces, trees, re-cycling, sustainable energy.
Lavatories and Car Park		To assist in administration and take-over of these facilities in May 2015 from Rother DC.

Ticehurst Tidy Up Team		Meet regularly to consider areas that need attention.
Bewl Residents Group	Cllr. Rigby	To liaise between Bewl Water and residents bringing any matters to full Council when necessary.
Village Square	Cllr. Young	Working with architects and project managers to design and deliver a scheme for the village centre.
Community Group		Linking with voluntary groups and organisations within the communities e.g. Youth Forum, TYPRP, Village Club, Police, Schools, Children’s Centre, Community Transport, The Priory, Village Halls.
Home Defence and Emergency Plan		To periodically review the plan and provide a contact number. Consideration for the provision of a defibrillator at Flimwell.
Publicity and communication.		Provide information for the web site, Notice Boards, Welcome Pak, Annual Assembly, and local council organisations e.g. SALC
Footpath		Regular footpath inspection and liaison with East Sussex County Council.

2025.0 Council Policies: To consider the policies and ensure that they are relevant to Council business. Policies will be forwarded prior to the meeting.

Standing Orders, Freedom of Information, Financial Regulations
Register of interests, Code of Conduct, Complaints Procedure
Disciplinary Policy, Equal Opportunities statement, Grant awarding policy
Risk Management, Safeguarding children and vulnerable adults – to be circulation.

Statement of intent as to community engagement Training Policy.

Cllr. Young proposed that a Publications and Communications policy be drafted The clerk was asked to see if a template could be sourced.

This agenda items was deferred to June, and councillors were asked to send in comments about the policies, paying particular attention to the Risk Management policy so that any amendments could be considered at the June meeting.

2026.0 To adopt the power of Competence: Criteria for compliance has been met, with sufficient members having been elected and the clerk being qualified. Cllr. Bilmes proposed and Cllr. Lloyd seconded the motion that the power of Competence should be adopted and this was unanimously agreed by members.

2027.0 Lease for the Annexe: The Clerk reported that Roger Taylor from Weller Solicitors have recommended that the lease be signed and returned once the photographs evidencing the condition of the building had been accepted by Corringtons, (solicitors for Amicus Horizon). Cllr. Bilmes requested that the lease be emailed to all members and that the signing should be subject to approval of the circulated document.

3/9/5/2017

2028.0 Report from the Village Square Committee: Cllr. Young reported on the meeting with ESCC and RDC having discussed ideas about traffic management, the square and the delay in road resurfacing. Initially ESCC had been very reluctant to commit themselves but gradually grew to understand the idea. However Ticehurst is not a priority area. Bexhill and the coastal towns have more likelihood of refurbishment schemes. They warmed to the idea but were not entirely positive but did say they would work on the design planning with us but not immediately. This is likely to be after they resurfaced the roadway due to its structural faults. It is hoped that work will be rescheduled in the autumn.

Cllr. Young reported that she has applied for funds to assist with the well restoration. In the mean time, the group will finalise the quotations for that work.

She reported that the display at the Annual Assembly had been very useful and had received good comments. Strong support had been voiced for getting on with the well. A lot of concerns had been expressed about parking on the edge of Church Street and the High Street. Cllr. Luckhurst pointed out that the Highway Code states that it is illegal to park within 50 yards of a junction. She thanked all councillors and Village Square group members who had assisted during the evening.

Cllr. Young will be collecting the paint for the phone box next week.

Cllr. Lansdowne commented that the parking opposite the hairdressers creates a problem for drivers trying to get past them to the east and once they have, cars tend to speed up, exceeding the speed limits. Cllr. Young explained that in order to achieve a 20 mph speed limit in the village, it is necessary to demonstrate that you can get the traffic to slow down. Speed Watch pick up a large number of local people speeding - police write to them the second time they are exceeding the limit and then will act on the third time.

John Barnes reported at the Annual Assembly that villagers were asking for flashing signs – Speed recording ones tend to be more effective, but Cllr. Krista pointed out that the one in Flimwell has had no effect on the speeding problems in the High Street.

Cllr. Young reported that she and the committee have been through all the options with ESCC and many of the suggestions for traffic calming and crossings will not be allowed, which has led to consideration of the proven track record of Ben Hamilton-Bailey's road surfacing schemes.

2029.0 Report from the Steering Group for Neighbourhood Plan and consideration of proposed recommendations: Report was circulated and tabled at the meeting. Cllr. Burley reported that John Pilcher now chairs the meetings after the resignation of S Barrass. The Steering Group are awaiting the draft policies and will then make recommendations to full council thereafter.

2030.0 Defibrillator for Flimwell Pavilion and repairs to weather boarding: An estimate for £1400 to repair the weatherboarding has been obtained. The cricket club have asked for a financial contribution. As the pavilion belongs to the Parish Council, Cllr. Lloyd proposed and Cllr. Bilmes seconded a motion that a £1000.00 contribution should be made towards the repairs - the motion was carried. It was also resolved that the offer of a defibrillator should be accepted and it should be installed at the pavilion.

5/9/2017

Cllr. Krista reported that the builders who were chosen to develop the Corner Farm site have pulled out. Another developer has come forward and it is still hoped that the site will be built by next year. Previous developer had reached an agreement to purchase the house within the site and an application for a few more houses would facilitate the provision of a shop with the hall.heard two weeks ago.

It was resolved that when a defibrillator is installed at the pavilion it should be advertised in News & Views to make the public aware.

2031.0 Update on Insurance Claim: Cllr. Bilmes to report - nil

2032.0 Finance Report: Cllr. Luckhurst reported that the year accounts have been finalised and signed off by the Internal Auditor and notice of electors rights posted. It was resolved to adopt the recommendations of the Internal Auditor and to submit accounts to the external auditors.

Cllr. Bilmes reported that he will circulate a report about the presentation of the accounts.

Cllr. Luckhurst reported that the vat refund for the previous year was in excess of £20,000.00 and it was resolved to ring fence this amount to apply for match funding from Rother to upgrade the playgrounds. Once this has been achieved, an annual reserve of £5000 should be allocated to playground replacements, so that upgrades can be carried out on a fifteen year cycle if necessary.

The Financial Advisory Group recommended that the current account should stay with the Co-operative Bank, but that in order to lessen the exposure of that account, monies should be moved to the CCLA reserve account and transferred back to the current account when needed.

Bowl Action Group had requested a financial contribution to want to engage a professional to speak on their behalf when the application for 58 lodges is considered by Wealden Council. It was resolved that £500.00 would be provided on the basis that Wadhurst and Lamberhurst Councils will also contribute. Cllr. Cook abstained from voting.

Cheque	Amount	To whom	For:
400817	164.00	News & Views	A Assembly + N Plan
400818	1061.41	NALC/SSALC	Annual fee
400819	700.00	SLCC	Course
400820	45.77	C & C	Lavatory supplies
400821	639.57	T Jordan	Grounds – grass cutting
400822	810.00	CLS	Replaces 400808
400823	250.00	T Dunn	Litter picking
400824	33.00	Pharmacy	Bin liners
400825	0.00	Not issued	
400826	318.79	Viking	Cartridges
400827	0.00	Not issued	

400828	2709.49	Feria	Balance for Phase II N Plan
400829	4000.00	BDT	Half year donation
400830	810.00	Gould	Valuations
400831	272.80	SLCC	Study – course and training
400832	1511.00	Studholme	4 months of works
400833	30.00	Airs	Annual fee balance
400834	12690.00	Broxap	Viking Rocker (grants obtained)
400835	1123.20	RDC	Annual dog bin emptying
400836	228.59	F Nowne	Food for annual assembly
400837	41.00	N & Vs	Annual Assembly
400838	12.53	Ernest Doe	Chain oil etc
400839	269.99	Ecoburotic	Printer
400840	30.00	D Kendon	Hedge cutting at allotments
400841	300.00	D Smith	Stonegate Allotment rent
400842	4000.00	BDT	Half annual donation
400843	700.00	J Feaver	Tree works at the recreation ground
400844	639.57	T Jordan	Grass cutting
400845	10,000.00	CCLA	To deposit account
400846	1444.49	Streetlights	Half year maintenance
400847	98.03	N Power	Lighting for lavatories
400848	1357.30	RDC	Rates for lavatories and carpark
400849	250.00	Cunningtons	Fee for annexe lease
400850	200.00	T Dunn	Litter picking

2033.0 Planning Report: Cllr. Lloyd reported on applications considered on since the last meeting.

Appeals:

Bantham Farm - to appeal decision by RDC to refuse residential accommodation.

Vineyard Field - to appeal decision appeal has been lodged.

It was resolved that the clerk and Cllr. Lloyd should formulate responses for the appeals.

It was felt that the next planning meeting should be held on 18th May at 6.00 p.m before the service for the new vicar.

2034.0 Annual Assembly: It was felt that the evening had gone well Cllr. Lloyd, on behalf of the Council thanked the clerk and family for arranging and catering for the evening.

2035.0 Playground and recreation ground reports: Cllr. Lloyd reported that he felt that the recreation ground litter picking and bin emptying was unsatisfactory and that the situation needs to be reviewed. It was suggested that councillors could carry out voluntary sessions to assist – two hours a week are needed. The Beatrice Drewe Trust are considering contracting a large bin service, which the Parish Council could

6/9/5/2017

7/9/5/2017

contribute towards the cost, and therefore obtaining a refuse service for the full bin liners. Cllr. Luckhurst to supply details of the new Stonegate Hall contract to P Reeves. It is difficult to identify who is leaving rubbish and several bins in the parish are being used for household waste. The clerk was asked to inquire at RDC whether the parish can adopt bye-laws for the Pickforde Lane car park.

Cllr. Young reported that the double gate needs mending at the Farthing Hill playground.

Cllrs. Luckhurst and Krista reported no problems at the Stonegate and Flimwell grounds.

2035.0 Items for the June Agenda:

Update on email addresses for councillors. Cllr. Bilmes to report.

Tree – recreation and visual tree assessments. Cllr. Lloyd to report.

Village Club – Clerk updated the council on current situation.

The editor of News and Views will publish dates of any future meetings provided by the clerk with a qualifying note, that they might be subject to change.

2036.0 Date of the next meeting: The meeting closed at 9.20 pm and the date of the next meeting set for 6th June 2017

Signed..... Chairman Dated.....