

1/4/4/2017

**TICEHURST PARISH COUNCIL**

**The Village Hall, Lower High Street, Ticehurst, East Sussex, TN5 7BB**

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**Clerk: Francesca Nowne**

**MINUTES**

**Members of Ticehurst Parish Council were summoned to attend the Ordinary Parish Council Meeting on Tuesday 4<sup>th</sup> April 2017 in Ticehurst Village Hall at 7.30 p.m.**

**Up to thirty minutes were be allowed at the start of the meeting for public questions and comments on relevant matters on the agenda in accordance with Standing Order 1 d. The Chairman reminded the public that they had a right and were welcome to stay and observe the rest of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960 s1.**

**Present: Cllrs. Burley, Bilmes, Cook, Flory, Lansdowne, Lloyd, Luckhurst, Poole and Young.**

**2017.0 Adjournment for public questions and comments:**

**P Reeves attended as chair of the Beatrice Drewe Trust to report that there had been two expressions of interest in running the Village Club. Redecorating work was on-going within that part of the building and the external lavatories had suffered from regular vandalism. He requested that the Council consider adding additional cameras to the CCTV system to cover the rear of the building. He and his family felt that the lack of activities lead to bad behaviour and with a legacy from their mother, they were looking into providing a revival of the Youth Club that would be relevant today. If successful, they would ask for some financial assistance from the Parish Council.**

**2018.0 Reports from SSALC, District and County Councillors:** Written reports were requested as papers to distribute with agenda to members.

**Cllr. J Barnes reported that ESCC have agreed to pay for a new grit bin at the Sheepstreet Lane junction. Cllr. Flory was asked to mark a suitable location for it that would lessen the likelihood of it being hit. He also reported that the campaign to alter the formula for school funding was growing as the effect on rural schools could be catastrophic.**

**Cllr. M Barnes reported that she had been present at the last Village Square meeting and encouraged by the interest of ESCC and RDC's Public Realm Committee.**

**Cllr. Cook had circulated a full report from the last meeting - MP H Merriman will be speaking at the SSLAC AGM. There is a K6 phone box competition that the village could enter.**

**2019.0 Declarations of Interest:** Cllr Cook declared her personal interest in any matters relating to the BDT.

**2020.0 Apologies for absence:** Apologies were received from Cllr. Rigby and Cllr. Krista and their reasons for absence were recorded in the attendance register on acceptance by the Council in accordance with LGA 1972 s.85.

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**2021.0 Adoption of the minutes:** Cllr. Lucckhurst proposed and Cllr. Young seconded that the minutes of the meeting held on March 7<sup>th</sup> 2017 should be approved and authorised the Chairman to sign as a correct record in accordance with LGA 1972 Sch 12 para 41 (1).

**2022.0 Allotments:** The Clerk had tabled condition reports on the three allotment sites. On the whole they are well used – there are quite a few unoccupied plots in Stonegate. Cllr. Lansdowne to advertise this on the Stonegate web site. Consideration be given to tidying empty plots and covering with black plastic. It was resolved that Cllr. Luckhurst should overlook the Stonegate allotments, Cllr. Flory, Janet Hall and the Clerk should manage the Ticehurst allotments and that Cllr. Krista would be asked to supervise the Flimwell allotments. It was felt that maps with tenants names would be useful for the notice boards on each site.

**2023.0 Playground Inspections:** To receive Playground reports from Cllrs. – written reports to be distributed prior to the meeting.

Flimwell - Cllr Krista – no report available.

Farthing Hill - Cllr. Young reported that she had inspected the site and found no faults other than the chain appeared to be twisted at the top of the swing.

Ticehurst – Cllr. Lloyd reported that the broken glass issues had lessened since the shop had been asked not to sell bottles to those who might choose to take them to the recreation ground. He felt that the issues might have been transferred to the Bell Field.

Stonegate – Cllr. Luckhurst reported no faults but commented that families were allowing their pets into the site.

**2024.0 Report on matters raised at previous meetings:**

Item	Matters Discussed	Update:
1689	Planning Appeals	Singehurst – awaiting result – expected May 2017 Land at Dunsters Mill Lane - Dismissed Bantham Farm, London Road - Dismissed Cross Lane Gardens – Dismissed
1804	Fingerposts	ESCC have responded to request for match funding Clerk has asked contractor for a meeting to obtain the best value for funding.
1978	Cottenden and Lymden Lanes	Clerk reported bad state of roads - acknowledged by ESCC Highways Steward to inspect. Cllr. J Barnes reported that he is trying to get the water authority to meet with ESCC for an explanation of why the Battenhurst Road closure has to be for such a long period of time.
1978	SunnyBank Cottages	ESCC have had the hedges flailed along the boundary – sidings still need to be cut back but this is unlikely due to lack of funding.
1987	Annexe	Draft lease has been sent to Hedleys solicitors
1989	Viking Rocker	Completed and popular. Cllr Cook was thanked for her decision and funding for the equipment.
1990	Grit Bin	C.Cllr. J Barnes is chasing this up - clerk for Etchingham will put proposal of 50% contribution

		to council during April.
1991	Phone Box	Conservation Officer raised no objection to moving the box to stand between the new trees - refurbishment works have been commissioned.
1994	Valuations	Valuations circulated – have been forwarded to Came & Co.
1997	Lavatories	It was resolved that R Studholme (with assistance from the clerk) be asked to continue cleaning and locking the loos and to invoice twice yearly at the same rate that had previously been paid.

**2025.0 Lavatories:** Invoices for water supply and water draining have been received and queried. Both S E Water and S Water have checked the supply for leaks but report that it is in the building and therefore the responsibility of the PC. Noah's have been asked to carry out necessary repairs.

**2026.0 Annual Assembly:** 25<sup>th</sup> April 2017 – Clerk reported that approximately 14 tables had been booked for the event. Councillors were asked to arrive from 5.30 pm to assist in setting up the hall. Clerk to doing catering. Neighbourhood Plan group and Village Square group to use the occasion to consult with the public. The clerk reported that she had written to all new residents with an invitation to the event.

**2027.0 Annexe:** Heads of Terms have been received from Whybrow Chartered Surveyors

**2028.0 Neighbourhood Planning Committee report** – To receive a report from Neighbourhood Planning Steering Committee. (Circulated).  
It was resolved that the Clerk should apply for the SEA screening to RDC.  
Call for sites document to be amended as recommended.  
£150.00 funding would be allowed for the printing of consultation documentation as recommended.

**2029.0 Ticehurst Works:** List of works being carried out throughout the Parish for approval.

- Hedge Laying at Stonegate Pond - Cllr. Lloyd was thanked for his work on this now completed project which looks fabulous – financial statement update supplied.
- Glass litter at Ticehurst Recreation Ground – Cllr. Lloyd to report - see playground report 2023.0
- Litter Collection at Flimwell – Cllr. Bilmes reported that he (and other councillors and the clerk) had received calls from a Flimwell resident unhappy that he had been barred from ringing the District Council. Due to him becoming dissatisfied with the bin collection service his very regular complaints had led the council to refuse him this type of communication. D. Cllr. Barnes has offered to take calls from him to relay to RDC and the situation would be monitored.

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**2030.0 Village Square Group:** To receive a report from the Village Square Group – circulated.

It was resolved that the Council were happy to commission works to refurbish the well, but would like to attempt to gain some external funding as well as precepted funds towards the project. Cllr. Young to report back to the next meeting.

Cllr. Young reported that D. Cllr. S A Hart and officer, B Mason were keen to promote Ticehurst's plans through their Public Realm works and would be seeking a meeting with ESCC to further that intention. Project Manager S Evans will revise his plans to include the whole square and that in the light of the delayed re-surfacing works, an opportunity to discuss plans for traffic management had arisen.

**2031.0 Finance Report:**

Balanced bank reconciliation and expenditure against budget figures to 28.2.17.

List of cheques for sanctioning were approved and signed by two councillors.

Insurance – Valuations from Mr Gould to be sent to Came & Co.

Co-operative Bank – consideration of security of funds – it was resolved that Cllr. Luckhurst should look at moving the current account to Lloyds at Wadhurst.

Cheque	Amount	To whom	For:
400794	4810.34	Came & Co	Insurance PC and BDT
400795	2352.00	Streetlights	New column in Church Street
400796	84.00	Spy Alarms	CCTV
400797	724.14	HM Rev	PAYE
400798	1275.29	Nowne	Annual Pension
400799	0.00		Cancelled
400800	67.05	Nowne	Expenses – February
400801	619.20	Bournes	Bark chippings
400802	52.00	Ns and Vs	Pages
400804	724.14	HM Rev	PAYE
400805	850.00	S Bell	Fencing and tree work at Stonegate
400808	810.00	CLS	Hedge laying at Stonegate
400809	50.40	K Giles	Litter picking at Flimwell
400810	20.83	Tates	Screws for playground
400811	85.00	Smithson	Tap at allotments
400812	184.27	Tates	Wooden shuttering for playground
400813	619.20	Bournes	Bark chippings
400814	38.09	Wadhurst Iron	Keys for loos
400815	90.00	Pear Tech	Land title mapping
400816	195.95	T Perkins	Paint for youth shelter.

**2032.0 Planning Report:** a) To receive report on applications considered by Planning Committee with delegated powers to comment to Local Authority since the last meeting. RR/2017/283/P Ovarys Farm – conversion of disused farm building to holiday let – approved.

RR/2017/401/P St Mary's Church – new water pipe and hopper – approved

RR/2017/51/L Witherenden Mill – replacement chimney pots and tiling - approved – it was reported that the planning notice had been situated in an unsuitable position.

RR/2017/566/P 9 Sunnybank – proposed rear storey extension - approved

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**2033.0 Road Works:**

**High Street Works** – reasons for delay were due to utility works at the time resurfacing works had been scheduled - to be rearranged later in the year..

**SLR Meeting** – Report from meeting 4.4.17 – tabled.

**St. Mary's Lane** – ESCC agreed with the parish, that the works were not satisfactory and that contractors would be returning to site from 18<sup>th</sup> April 2017.

**2033.0 Recreation Grounds:**

**Insurance Claim:** Statement has been provided by Clerk for insurers. Cllr. Bilmes reported that the insurance company were defending the claim.

**2015.0 Items for the May Agenda:** No discussion – topics only. It should be noted that this will be the Annual Meeting of the Council with many statutory matters to work through.

The Chairman reported that Cllr. Whiteman had stood down from the Council and would be missed for her common sense and local knowledge.

He also reported that Cllr. Barrass had decided to stand down from the Council, and again would be missed for his outstanding contribution to the Neighbourhood Plan work. The two vacancies have been duly advertised and the first vacancy would be available for a co-option at the May meeting and the second at the June meeting.

**2016.0 Date of the next meeting:** 2<sup>nd</sup> May 2017 – This was subsequently altered to 9<sup>th</sup> May 2017.

Signed.....Chairman

Dated.....