

1/6/06/2017

**TICEHURST PARISH COUNCIL**

**The Village Hall, Lower High Street, Ticehurst, East Sussex, TN5 7BB**

**Telephone 01580 754090 Email: [frankienowne@btconnect.com](mailto:frankienowne@btconnect.com).**

**Clerk: Francesca Nowne**

**MINUTES**

**Members of Ticehurst Parish Council were summoned to attend the Ordinary Parish Council Meeting on Tuesday 6<sup>th</sup> June 2017 - Ticehurst Village Hall at 7.30 p.m.**

**Up to thirty minutes were allowed at the start of the meeting for public questions and comments on relevant matters on the agenda in accordance with Standing Order 1 d. The Chairman will remind the public that they have a right and are welcome to stay and observe the rest of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960 s1.**

**Present:** Cllrs. Burley ©, Bilmes, Cook, Flory, Lansdowne Lloyd, Luckhurst, Poole, Rigby, and Young. D. Cllrs. Barnes and Elliston in attendance.

**2037.0 Adjournment for public questions and comments:**

- **The meeting was informed that an appeal against enforcement action on the Old Vineyard site – Parish Council objections to the appeal have been submitted to the Planning Inspectorate.**
- **It was reported that the knotweed in the fenced area of the Bell Field is to be sprayed as well as the bramble growth to ensure it does not get hidden again beneath dense undergrowth.**

**2038.0 Reports from SSALC, District and County Councillors:**

**D. Cllr. Elliston had no report to make.**

**D. Cllr. M Barnes was congratulated on her appointment as the new Chairman at Rother District Council. She informed the meeting that having met Peter Field the Lord Lieutenant, he would like to hear about people who have made outstanding contributions to their community to be considered for an honour.**

**Cllr. Poole requested that the D. Cllrs. Investigate what help there is for individuals who have difficulty in getting their bins to the roadside.**

**No SSALC Report**

**No C. Cllr Report**

**2039.0 Declarations of Interest:** Cllr. Cook declared a personal interest in any matters that might relate to the Beatrice Drewe Trust, under the terms of the Council's Code of Conduct and Localism Act 2011 s.31 – this was repeated prior to that agenda item.

**2040.0 Apologies for absence:** Apologies were received from Cllr. Krista and C. Cllr. Barnes and their reasons for absence were recorded in the attendance register on acceptance by the Council in accordance with LGA 1972 s.85.

**2041.0 Adoption of the minutes:** of the meeting held on May 9th 2017 were proposed by Cllr. Bilmes, seconded by Cllr. Young and the Chairman was authorised to sign them as a correct record in accordance with LGA 1972 Sch 12 para 41 (1).

**2042.0 Co-option of Councillors:** - two vacancies for the Ticehurst Ward.

CV's of two candidates had been distributed - James Galpin and Shelia Crawley (Mrs Crawley was on holiday and was not be able to attend the meeting. Cllr. Lloyd proposed and Cllr. Rigby seconded a motion that James Galpin be co-opted onto the council. The motion was carried and he was officially welcomed by the Chairman. He was provided with a declaration of financial interests form, acceptance of office document, and agreement to receive electronic papers for council matters.

**2043.0 Email addresses:** Cllr. Bilmes reported that it was a relatively straightforward and inexpensive system to set up and it was resolved that each councillor should use the following format: [cllr.surname@ticehurstparishcouncil.org](mailto:cllr.surname@ticehurstparishcouncil.org). Cllrs. Bilmes and Lansdowne offered assistance to anyone who would find this difficult to set up. There was discussion as to whether the web site address should be altered to match the email addresses and it was resolved that this would be discussed with C. Farrelly who runs the web site for the parish council.

**2044.0 Playground Inspections:** Playground reports were received from Councillors: Flimwell - Cllr Krista – had emailed to say she had inspected the site today and there were no defects to report.

Farthing Hill - Cllr. Young reported that the vandalised gate had been removed, repaired and reinstated today.

Ticehurst – Cllr. Lloyd had circulated a report on findings over the 20 visits paid to the recreation ground during May 2017 at various times during the day and evenings. He reported that since Mr Booker had been appointed as caretaker of the Institute there was less rubbish thrown on the ground, but it appears that previous visitors have moved to the rear of the Pavilion on the Bell Field. It was resolved to consider creating a job specification for the litter pickers to ensure consistency in the work place.

Stonegate – Cllr. Luckhurst reported that nails were protruding from the kickboard on the bottom of the gateway. Cllr. Burley informed the meeting that he would mend it.

Ponds: The life buoys are continually thrown into the water. Cllrs. retrieve them on a continuing basis.

It was reported that the new equipment at Ticehurst is popular and that the designs for new equipment elsewhere in the parish should be displayed and consulted upon at the Village Fete – Clerk to organise.

**2045.0 Report on matters raised at previous meetings:**

Item	Matters Discussed	Update:
1689	Planning Appeals	Singehurst – Appeal has been dismissed. Owners have requested a meeting with the Call for Sites group of the Neighbourhood Plan Steering Committee.
1804	Fingerposts	ESCC have responded to request for match funding Clerk has asked contractor for a meeting to obtain the best value for funding.
	Bewl Action Group	No update as to pledges from Wadhurst or Lamberhurst. Rumours that Bewl, Solomons and 1 Warwick Place are for sale have not been confirmed

		or denied.
1990	Grit Bin	ESCC have agreed to fund a new bin.
1991	Phone Box	Paint and materials have been purchased.
1994	Valuations	Valuations circulated and sent to insurers
1997	Lavatories	The new system is working well, with no reported incidents of vandalism.
	Bin collection at Flimwell	D. Cllr. Barnes reported that the disputed bin positions and collections have been resolved and residents have thanked her for this improvement. Cllr. Bilmes reported that one resident is pursuing his complaint against RDC.
2030	Flimwell Village Hall	The original developer has pulled out of the site and another secured – awaiting ESCC legal team to complete the paperwork. Defibrillator has been installed at Flimwell.

**2046.0 Broom House Development:** It was resolved that the name Hurst Wood suggested for the Broom House Development was an acceptable one.

**2047.0 Phone Box at Wallcrouch:** This is owned by the Parish Council - It was resolved that local residents should be contact to seek their views on possible refurbishment.

**2048.0 Annexe:** Draft lease has been received from Whybrow Chartered Surveyors - after points raised by councillors, Whybrows have confirmed that displaying planning applications or PC papers on the walls would not be a breach of their conditions, and that as long as any damage is rectified, they would not object to an external sign, advertising the annexe as the parish office. Cllr. Bilmes proposed that the draft lease should not be signed until it is amended accordingly. Clerk was instructed to contact them with this request.

**2049.0 Neighbourhood Planning Committee report –** Cllr. Young reported that the three core leaders have been working with Feria and editing the draft policies which will then go to the Steering Committee for detailed comment. It was resolved to purchase the ACRE Place Report containing statistical information on Ticehurst for £100 plus VAT. Stand to be manned at the Village Fete 17.6.17 from 11 am.

**2050.0 Ticehurst Works:** List of works being carried out throughout the parish.

- Glass litter at Ticehurst Recreation Ground – Cllr. Lloyd reported under playground agenda point.

**2051.0 Village Square Group:** Cllr. Young reported that the group are currently awaiting further quotations for well repairs and for ESCC to provide their report on their position with a view to assisting with the Square improvements.

It was reported that Londis had been asked to use smaller delivery lorries due to complaints about vans parking on the central island and pushing against the canopies of the new trees. Consideration is being given to purchasing bollards for the western end of the island to provide more protection.

3/6/06/2017

4/6/06/2017

**2052.0 Standing Orders and policies for adoption** - It was resolved that all policies be adopted by the council and that Cllr. Bilmes, together with the clerk, will review them all over the next nine months.

**2053.0 Finance Report:**

Balanced bank reconciliation and expenditure against budget figures to 31.5.17.

List of cheques for sanctioning.

It was resolved to move funds from current (Co-operative) to deposit account (CCLA)

Cheque	Amount	To whom	For:
400851	139.20	K Robertson	Internal Audit
400852	206.19	F Nowne	Expenses March and April
400853	41.00	N & Vs	NP page
400854	639.57	T Jordan Grounds	Grounds maintenance May 2017
400855	35.00	M Smithson	Plumbing for loos
400856	200.00	T Dunn	Litter Picking
400857	10000.00	CCLA	Movement to deposit account
400858	69.06	Cash & Carry	Lavatory supplies
400859	120.00	AiRS	Community Profile NP

**2054.0 Planning Report:** a) To receive report on applications considered by Planning Committee with delegated powers to comment to Local Authority since the last meeting. RR/2017/1036/P – Annexe to West Lodge Flimwell – extension - recommendation for refusal.

RR/2017/1060/P – Lyndale, The Mount Flimwell – extension and alterations - recommendation for approval.

Request for garden curtilage to be included in village development envelope will be considered by the NP Call for Sites group and a recommendation made to the parish council. Cllr. Lloyd requested comments on outstanding applications by 15<sup>th</sup> June 2017.

**2055.0 Burger Van:** Clerk was approached by the owner of a burger van who wishes to park in the village square on a permanent basis, serving food everyday from 5 pm to 11 pm. Having asked for a food hygiene certificate the owner has not responded.

**2056.0 Recreation Ground Insurance Claim:**

Cllr. Bilmes reported that the required documentation has been disclosed to the insurers.

**2057.0 Village Flag:** Cllr. Bilmes reported that he had thought that the flag pole in the Village Square was owned by the Parish Council. Ticehurst Motors who own the flag always celebrate national and local events which would obfuscate the need for another.

**2058.0 Visual Tree Assessments:** Cllr. Lloyd reported on the importance of carrying out inspections - Witley Parish Council have been ordered to pay £500,000.00 compensation following the failure of a Lime. It was resolved that a visual tree

assessment course should be attended by Cllr. Lloyd and the clerk. Cllr. Lloyd reported that more tree work needs to be done at the frontage of the recreation ground boundary in Ticehurst

5/6/06/2017

that will cost in the region of £2000.00. It was also reported that the Horse Chestnuts in the Square need more attention exhibiting poor leaf density and many main stem cavities.

**2059.0 Passport Photos:** Cllrs. were asked to provide passport photos for ID badges and for the web site.

**2060.0 Items for the July Agenda:**

**2061.0 Date of the next meeting:** It was resolved to move the next meeting from 4<sup>th</sup> July to 11<sup>th</sup> July 2017.

Signed.....Chairman

Dated.....