

1/11/07/2017

TICEHURST PARISH COUNCIL

**The Village Hall, Lower High Street, Ticehurst, East Sussex, TN5 7BB
Telephone 01580 754090 Email: frankienowne@btconnect.com.**

Clerk: Francesca Nowne

MINUTES

Members of Ticehurst Parish Council were summoned to attend the Ordinary Parish Council Meeting on Tuesday 11th July 2017 - Ticehurst Village Hall at 7.30 p.m.

Up to thirty minutes were allowed at the start of the meeting for public questions and comments on relevant matters on the agenda in accordance with Standing Order 1 d. The Chairman reminded the public that they had a right and were welcome to stay and observe the rest of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960 s1.

Present: Cllrs. Lloyd (c), Bilmes, Cook, Flory, Galpin, Krista, Lansdowne, Luckhurst, Poole and Rigby.

In attendance: D. Cllr. Barnes and D. Cllr. Elliston.

2062.0 Adjournment for public questions and comments:

- **J Dunbar, a Wallcrouch resident addressed the Council about his (and other local residents) concerns about the numerous planning applications made at New Pond Farm, which has resulted in a large brown metal two storey barn being built that is very dissimilar to that originally applied for. The current application is for change of use to retail and leisure. Councillors expressed their concerns to D. Cllr. M Barnes who knew of the situation and pledged to pass on the comments at Rother when the latest application is considered. It was explained that the applicant had misunderstood what his original planning agent had applied for (trade counter only) and wanted a retail outlet. Mr Dunbar was thanked for attending the meeting and bringing his concerns to the Council.**

2063.0 Reports from SSALC, District and County Councillors: Written reports were requested as papers to distribute with agenda to members.

SSALC - no meetings to report on.

COUNTY - It was reported that the Council have agreed their strategy for the coming year which is available on the web site.

DISTRICT – Rother Council had met last night, but most matters on the agenda were concerned with Bexhill. Rother are still considering and consulting on introducing civil parking enforcement, being one of a few remaining districts in the country that have not yet done so.

2063.0 Declarations of Interest: Cllr. Cook declared a personal interest in any matters that related to the Beatrice Drewe Trust under the terms of the Council's Code of Conduct and Localism Act 2011 s.31.

2064.0 Apologies for absence: Apologies were received from Cllrs. Burley and Young and their reasons for absence recorded in the attendance register on acceptance by the Council in accordance with LGA 1972 s.85.

2065.0 Adoption of the minutes: Cllr. Luckhurst proposed and Cllr. Bilmes seconded a motion that the draft minutes of the meeting held on 6th June 2017 were a true record of those proceedings and authorised the Chairman to sign in accordance with LGA 1972 Sch 12 para 41 (1).

2066.0 Co-option of Councillors: Consideration of co-opting additional member for the vacancy for the Ticehurst Ward.

CV of Shelia Crawley has been circulated during May 2017. Mrs Crawley briefly addressed the meeting and Cllr. Bilmes proposed and Cllr. Galpin seconded a motion to co-opt her onto the Council which was carried unanimously and she joined Councillors at the table – she was provided with a declaration form for financial interests, together with a declaration of acceptance of office and an electronic email transmission form. James Lee, who had recently submitted his CV for consideration also addressed the Council expressing a wish to stand for co-option when another Ticehurst vacancy arises. It was understood that this might be the case at the September meeting.

2067.0 Email addresses: Cllr. Lansdowne and Cllr. Bilmes updated the council - the domain name has been purchased and the IT specialists in each of their respected businesses are working together to make the email addresses available by the end of the summer. It was resolved to go for the standard package of between £30 - £40 a year.

2068.0 Playground Inspections: To receive Playground reports from Cllrs. – written reports were distributed prior to the meeting.

Flimwell - Cllr Krista reported that a bin has been broken and moles are once again an issue. Cllr. Flory offered to try to get rid of the mole problem for a second time.

Farthing Hill - Cllr. Young – written report submitted and signed by the chairman

Ticehurst – Cllr. Lloyd – written report submitted and signed by the chairman.

Stonegate – Cllr. Luckhurst – written report submitted and signed by the chairman.

Rospa reports for all playgrounds and ponds - summary of recommendations had been circulated and various signs and parts have been ordered. It was resolved that Cllr. Lloyd and the clerk would go through the list to allocate tasks to appropriate councillors or to contractors.

2069.0 Report on matters raised at previous meetings:

Item	Matters Discussed	Update:
1804	Fingerposts	ESCC have responded to request for match funding Clerk has asked contractor for a meeting to obtain the best value for funding.
	Bewl Action Group	Cllr. Rigby reported that there has been no contact from Marker Study Group - ground water levels are low.
1991	Phone Box	Phone box has been painted and the mosaic floor installed –

		opening ceremony was held on 11 th July 2017 attended by pupils from Ticehurst & Flimwell Primary School, local first responder Gary Spray, News & Views who funded the refurbishment of the phone box and the Arts Society for the High Weald for funding Oliver Budd who assisted the children in creating the mosaic flooring. It was suggested that the council should encourage the training of some first responders in Ticehurst. There will be demonstrations on how to use the defibrillator at Flimwell during Vice Presidents day on Sunday 16 th July 2017. Thanks were extended to Cllr. Young who had organised the works and event.
1997	Lavatories	Entrance hall is being re-painted. Cllr. Lloyd reported that since R Studholme has been looking after the lavatories there have been no problems.
2030	Flimwell Village Hall	Cllr. Krista reported that the original developers had pulled out of negotiations and a second developer is in the process of taking on the site and contracts are due to be exchanged soon.

2070.0 Signage for The Twitten: Rother District Council plan to erect a green edged metal sign on the western side of the Twitten at the junction with the High Street. The aim of the signage is to discourage vans and lorries turning in and hitting the side of Cutting Corner and to identify where the Twitten is in the village. It would be necessary to cut back the low hedge as this has overgrown the pavement and set the sign into this area. The owners of the hedge have agreed to these works. It was resolved to write to the residents of the Twitten to inform them of this proposal and seek a meeting with contractors to ensure that the positioning of the sign was acceptable to all parties.

2071.0 Phone Box at Wallcrouch: Clerk has written to local residents asking for their views on what could be done with the box. It was suggested that a defibrillator could be installed in this box but there were concerns that the box opens directly on to a fast main road.

2072.0 Annexe: It was reported that Whybrows had sought instruction from Amicus Horizon and they were unwilling to alter the terms of the draft lease. The chairman had authorised the Clerk to send the lease back to Hedleys to progress matters. The water supply to the Annexe is coming from the adjacent property and the owners are in touch with the Clerk and Amicus Horizon about this issue.

2073.0 Neighbourhood Planning Committee report – It was reported that the steering group have gone through the 55 page draft plan produced by Feria and the executive group, and have sent back comments and additional material that they would like to see included in the plan. Rother have also been asked to make comment. The draft design guide is also being worked on and both documents will be submitted to councillors once finalised. The Place Report produced by AiRS was very useful.

The SEA assessment is still awaited which will provide the criteria against which the 17 sites that were put forward will need to be assessed together with the 22 policies. It is hoped to gain additional funding through Locality to assist with this work. The Regulation 14 (public consultation survey) cannot begin until the SEA is completed.

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2074.0 Ticehurst Works: List of works being carried out throughout the parish.

- It was reported that the hallway of the public lavatories is being redecorated covering old paint and the graffiti.
- The broken man hole, reported on Friday 7th July was replaced on Saturday 8th July.

2075.0 Village Square Group: A report was circulated to members by Cllr. Young report from the Village Square Group.

East Sussex County Council have reported that they do not have resources to fund any works in the Village Square. They have suggested using a consultant or their services to develop the design and technical aspects to ensure compliance with the safety auditors. Cllr. Poole suggested obtaining a quotation from ESCC to ascertain if it was affordable.

2076.0 Finance Report:

To receive:

Balanced bank reconciliation and expenditure against budget figures to 30.6.17.

List of cheques were sanctioned.

Report on bank accounts. Cllr. Luckhurst reported that the financial advisory group have the paperwork ready to transfer the current account to Lloyds bank from the Co-operative Bank and proposed that this was activated. This motion was seconded by Cllr. Bilmes and carried unanimously. The group had asked other councils what they intended to do and there had been a mixed response - some moving their accounts and others opting to stay with the Co-operative.

Cheque	Amount	To whom	For:
400860	£13.00	Co House	Bell Field
400861	£81.60	Iden Signs	Banner for PC Meetings
400862	£164.00	N & Vs	NP pages
400863	£234.00	Haulaway	Skip for Bell Field
400864	427.50	Horizon Skills	Lap Top – removal of accounts pack & install
400865	478.80	Playsafety	Rospa playground reports
400866	£360.47	X2 Connect	Phone Box materials
400867	£53.98	Stat Express	Posters for Village Fete
400868	£16.00	Tesco	Ink cartridge for V Fete
400869	£250.00	T Dunn	Litter Picking
400870	£159.30	F Nowne	May and June Expenses
400871	£287.95	Ecoburotic	Cartridges
400872	£1200.00	S Colvin	Hedges
400873	£41.42	Ernest Doe	Work materials
400874	£103.30	Safety Marine	Pond – safety throws
400875	£639.57	T Jordan	Grass cutting
400876	£114.24	Amazon	Signs for loos and no-parking cones

5/11/07/2017

2078.0 Planning Report: a) To receive report on applications considered by Planning Committee with delegated powers to comment to Local Authority since the last meeting. RR/2017/1110/P – Broad Oak Stonegate – single storey extension – recommended approval

RR/2017/1233/P – Old Factory Units Stonegate – extension – recommended approval.

RR/2017/1250/P – Farthings Wallcrouch – Single storey rear extension – approval.

RR/2017/1306/P – Broom House – erection of two replacement garages - approved

RR/2017/1070/P – West Lodge – land – two storey chalet bungalow – refused. It was noted that the plan in the arboricultural report did not match that in the application. It was felt that the application was not supportable, being a new dwelling, outside the development boundary and within the AONB.

2079.0 Recreation Ground Insurance Claim:

Cllr. Bilmes reported that the process was likely to take some time. Full disclosure had been made and the claimants solicitors will now consider whether to continue with the claim.

2080.0 Visual Tree Assessments: A date for training is awaited, hopefully with other students to mitigate the cost. Cllr. Lloyd will release and cut up fallen limb at Stonegate pond.

2081.0 Passport Photos: Cllrs. are in the process of providing a passport photo for ID badges and for the web site.

2082.0 Allotment vandalism: It was reported that there have been numerous incidents of petty vandalism and ‘borrowing’ of materials and tools at the Ticehurst allotments. It had been suggested to the clerk that providing a pool of second hand tools might reduce the amount of ‘borrowing’ that appears to be happening. Cllr. Galpin reported that a lot of soft fruit and vegetables had been taken from plots which was disheartening.

2083.0 Garden works at Lower Platts: Clerk reported that the complaint about works in the garden of Stravan, Lower Platts had been looked into and the owners of the property had confirmed that they had contracted workers that they knew well to carry out the works. This has been reported to the complainant.

2084.0 Health and Safety Monitoring: Cllr. Bilmes had circulated a paper to councillors, highlighting the need to ensure that the council meets its obligations to the public with regard to duty of care. After much discussion it was resolved that a group would meet (hopefully with a representative of Came & Co) to discuss all areas of risk within the parish. Cllrs. Bilmes, Lloyd and Galpin to form the group with assistance from the clerk. Clerk to provide playground sheets to the relevant councillors.

6/11/07/2017

2085.0 Items for the September Agenda:

- **Health and Safety Report**
- **Email address update.**

2086.0 Date of the next meeting: 5th September 2017.

Signed.....Chairman

Dated.....