

1/11/09/2018

**TICEHURST PARISH COUNCIL**

The Village Hall, Lower High Street, Ticehurst, East Sussex, TN5 7BB  
Telephone 01580 754090 Email: clerk@ticehurstparishcouncil.co.uk  
Clerk: Francesca Nowne

**MINUTES**

Members of Ticehurst Parish Council were summoned to attend the Ordinary Parish Council Meeting on Tuesday 11<sup>th</sup> September 2018 - Ticehurst Village Hall at 7.30 p.m.

Up to thirty minutes were allowed at the start of the meeting for public questions and comments on relevant matters on the agenda in accordance with Standing Order 1 d. The Chairman reminded the public that they had a right and were welcome to stay and observe the rest of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960 s1.

Present: Cllrs. Burley ©, Lloyd, Cook, Crawley, Galpin, Le Bouedec, Lee, Luckhurst, Rigby, and Young.

In attendance: District Cllrs. M Barnes and Elliston.

**2326.0 Adjournment for public questions and comments:**

Editor of News and Views present - no questions.

**2327.0 Reports from SSALC, District and County Councillors:** Written reports were requested as papers to distribute with agenda to members.

No written reports were received to circulate:

1. **SSALC:** Cllr. Cook reported that their AGM will be held on 11<sup>th</sup> October at the East Sussex National TN22 5ES 9.30 am - speakers commence at 10.30 am – civic crowd funding, ESCC Finances and police report make up the main agenda. Cllr. Cook reported that Paul Richards has taken over from Liz Leggo as administrator of the Board.
2. Cllr. Elliston reported that the parliamentary boundaries remain unchanged for Ticehurst and the District areas, will from May elections 2019, join Hurst Green and the whole of the Ticehurst Parish – will be represented by two district councillors.

**2328.0 Declarations of Interest:** Cllr. Cook declared an interest in any matters relating to the Beatrice Drewe Trust, agenda item 2340.0 in particular and Cllr. Galpin declared a pecuniary interest in Neighbourhood Plan matters, having been commissioned to design a property on one of the allocated sites. The nature of those interests were repeated prior to that agenda item in accordance with the terms of the Council's Code of Conduct and Localism Act 2011 s.31.

**2329.0 Apologies for absence:** Apologies were received from Cllrs. Lansdowne, Krista and Flory and their reasons for absence were recorded in the attendance register on acceptance by the Council in accordance with LGA 1972 s.85.

C. Cllr. J Barnes had also sent his apologies.

**2330.0 Adoption of the minutes:** of the meeting held on 3<sup>rd</sup> July 2018 were approved and authorised for the Chairman to sign as a correct record (once the date of the next meeting had been amended from 4<sup>th</sup> to 11<sup>th</sup> September) in accordance with LGA 1972 Sch 12 para 41 (1). (Motion proposed by Cllr. Luckhurst and seconded by Cllr. Galpin).

**2331.0 Grant in Lieu of shared maintenance:** RDC offer of £6000 had been accepted and the roof and under boarding have been replaced and the fascia, eight doors and windows painted - Total cost £3040 as sanctioned at the July meeting.  
Clerk to follow up invoice to RDC for £6144.00.

**2332.0 Playground Inspections:** To receive Playground reports from Cllrs. – written reports were distributed prior to the meeting.

Playgrounds have all be completed with new equipment - resolution was passed to install a wooden balance trail at Farthing Hill with remainder of the ring fenced funds.

Broxap to be paid in full for installations once the draw down of funds from CCLA has taken place - change of current account bank details has held up the process.

Flimwell - Cllr Krista – Cllr. Lloyd reported that he had visited the site and there were no issues with any of the new or old equipment. All bolts and fixings had been checked.

Farthing Hill - Cllr. Young reported that the pedestrian gate needs a self-closing spring.

Ticehurst – Cllr. Lloyd reported that the play equipment was very popular – the missing bracket on the Viking rocker had been replaced during the later part of August.

Stonegate – Cllr. Luckhurst had circulated a report – she reported that the new play facilities were very popular and well used. One safety ring is currently in the pond, but the safety lines remain in place. Cllr. Lloyd reported that he had cut the hedge and trimmed the paths but added that the external verge needs cutting.

**2333.0 Report on matters raised at previous meetings:**

Item	Matters Discussed	Update:
1804	Fingerposts	Lynden Lane post was cut off by hedge cutter – to be replaced this month.
	Fingerposts	Shovers Green Finger Post – Wadhurst PC has been asked if they will share the cost of refurbishing the post.
		Cllr. Lloyd had circulated a condition report on the finger posts and it was resolved that the posts needing the most urgent attention were the Cross Lane post which is rotting in the ground.

**2334.0 Neighbourhood Planning Committee report –** A report was provided by the Neighbourhood Planning Steering Committee:

- The final draft of the plan has been sent to Feria Urbanism who will collate the final document.
- The final draft must be approved by the PC prior to being sent to RDC.
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- The final draft will be circulated electronically to councillors who are asked to read it prior to the next Council meeting.
- A bio-diversity report has been added to the plan and others have been substantially altered.
- Better maps have been included for the green gaps and green spaces.
- Wardsdown House and Singehurst sites continue to be controversial.
- It was resolved that the chairman would respond to the letter in News & Views.

**2335.0 Ticehurst Works:** List of works being carried out throughout the parish.

- New bench has been delivered for the village square- donated by Community Friends – Cllr. Young to ask R Studholme to install it.
- CCTV – quotation circulation - it was resolved not to take this up at the moment. J Brooker the caretaker has reported that problems have lessened in the area.
- Finger Post - report circulated - report on progress to date - see agenda item 2333.0.
- Burnt Lodge Lane - bench repaired
- New bin request in Springfields/Farthing Hill junction - local residents do not want the bin installed here. The village shop have agreed to have a bin near their doorway on the basis that it is emptied regularly - installed.
- Vandalism at the Recreation Ground and Village Institute has continued over the summer - police have provided the community a good presence, following up on every incident reported. A questionnaire about social nuisance has been provided to all properties in Springfields and Farthing Hill.

**2336.0 Village Square Group:** To receive a report from the Village Square Group.

- One Hornbeam needs replacing due to suspected salt contamination when ESCC delivered salt in one tonne bag for the village square. A letter from RW Green and soil analysis sample on the contamination is awaited and will be used to claim compensation from ESCC. They have already been informed of the problem.
- Well refurbishment is complete - celebratory opening by The High Sheriff of East Sussex Major General John Moore-Bick CBE DL, will take place on 21<sup>st</sup> September at 2.30 pm.
- A plaque thanking the funders will be placed within the pump house roof space to commemorate the refurbishment and one on the new bench.
- The pump in the well is not working properly and the underside of the glass top is covered with condensation. Hurstways and Steven Evans have been informed and will decided upon the correct solutions.
- Clerk has written to Community Friends thanking them for the donation of the new bench.
- Quotations for a base and layer of tarmac over the Village Square have been obtained from Nicholls Bros (£8200) and for additional parking areas within the Bell Field headland. It was resolved that whilst some cllrs. would like to see this done as an interim measure, a decision would be delayed until further costing details (and phasing) had been obtained from A Linfoot and Diane Russell. The intention is to ultimately create time-limited parking in the Square – evidence for this has been obtained during the N Plan process, with many recorded objections to long term parking in the village, preventing easy access to shops.

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**2337.0 Finance Report:**

To receive:

Balanced bank reconciliation and expenditure against budget figures to 31.8.18

List of cheques for sanctioning.

VAT refund received

Lloyds Bank charges £48.10 May to June for cheques in and out.

CCLA - change of current account and signatories with draw down of funds for playgrounds.

Cheque	Amount	To whom	For:
000181	463.62	Water Choice	Water for car park loos and allotments
000144	1500.00	S & C Roof	Lavatory roof
000183	40.00	Battle Council	Training - Cllr. Lee
000184	747.07	HMRC	PAYE
000185	1458.24	Bourne Amenity	Bark chippings
000186	30073.20	Broxap	Playground – first installment
000187	42.37	Nowne	Wage change
000188	402.00	SSALC	Training
000189	1540.00	Studholme	Roof and redecoration of loos
000190	200.00	J Brooker	Litter
000191	638.40	Rospa	Playground safety reports
000192	260.00	Hallett	Allotment taps
000193	80.00	RALC	Subscription
000194	70.73	N Power	For lavatories
000195	50.00	AiRS	Subscription
000196	687.57	T Jordan	Two cuts in July
000197	57.60	K Giles	Litter at Flimwell
000198	747.07	HMRC	PAYE
000199	371.74	Business Stream	Water for loos
000200	VOID	To CCLA	For money transfer alterations
000201	300.00	S Colvin	Hedge/tree works at Stonegate Pond
000202	41.00	N & Vs	NP Page
000203	21.00	F Nowne	Ribbon for well opening & Annexe hedge
000204	25.94	S E Water	Allotments
000205	540.00	Glasden	Bench for village square
000206	81.00	Honey Barratt	PAYE
000207	107.10	F Nowne	Expenses July & August 2018

**2338.0 Planning Report:** a) To receive report on applications considered by Planning Committee with delegated powers to comment to Local Authority since the last meeting.

Matters for consideration:

Berners Hill Poultry Farm - permission for nine houses refused.

Appeal on Bryants Wood Wards Lane 26<sup>th</sup> July comment deadline - this was met after a site visit by Cllr. Lloyd and the clerk.

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RR/2018/1409/FN – Bardown Farm – depositing soil to level dangerous slope – further investigation was required - it is understood that RDC are looking into the matter – reports of lorries unloading at night at this site and the other family site at Witherenden. Cllr. M Barnes was asked to ascertain what type of licence they have.

RR/2018/1650/P – UKPN – replacement of transformers- recommendation for approval - the district councillors were asked to take an interest in the site. Cllr. Crawley informed the meeting that works should commence in September 2018 and the over-all result will be a quieter site and aesthetically less intrusive.

RR/2018/1777/P – Bantham Farm – variation of conditions for terraces/disabled access – recommendation for refusal

RR/2018/1579/P Pickforde Lane Lodge – erection of detached single storey timber framed garden annexe which will be ancillary to the main dwelling – this was refused by RDC.

RR/2018/1781/P 3 Broom Hill Cottages - brick extension - recommendation for approval

RR/2018/1860/P Ballards Wood House - extensions – recommendation for approval

RR/2018/1881/P Cottenden Land – storage building - recommendation for refusal - this application has caused local concern. The site is part of the dispersal of Cottenden Farm and there are concerns that the large building is inappropriate for 8.5 acres of grassland. The value of the expert opinion was questioned.

RR/2018/1912/ FN – Strakes Farm – incomplete application – latest appeal application against enforcement proceedings has been refused.

<b>RR/2018/1818/P</b> Cairds Camping & Caravan Site, Battenhurst Road, Ticehurst TN5 7DU	Construction of four additional stables and rug room for recreational use Construction of a manege for the purpose of training and exercising horses for recreational use.
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The site has proved to be economically unviable in the past. Concerns were expressed about the future use of the land - Cllr. M Barnes was asked to call in the application.

RR/2018/2156/P Roughfield House – New oak framed timber clad outbuilding for land management to replace existing stables - recommendation for approval.

RR/2018/2197/P Stable End, Downash Rosemary Lane – proposed front and rear skylights and side access door - recommendation for approval.

**2339.0 Corner Farm:** Planning application for the variation of the hall to allow for a room for the shop has been granted.

Costings have been requested. AGM of the Flimwell Hall Trust will be held on 12<sup>th</sup> September 2018. It is hoped that the whole development will be completed by September 2020. There will be a two week period of disruption to the A21 when services are taken across the road to the new site.

**2340.0 Library for the Village Institute:** Cllr. Cook reported that ESCC had visited the site and were keen to move forward.

A motion to enable the BDT to use the parish room at the Institute was proposed by Cllr. Luckhurst, seconded by Cllr. Crawley and carried. Historical parish records to be housed in the Beatrice Drew Trust office. It is hoped that the library will be active by November 2018.

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Cllr. Cook reported that there is a Jazz Concert organised for 15.11.18 to raise funds for the library set up costs.

**2341.0 Community Warden:** TPC interest was canvassed during the summer recess. The clerk was instructed to continue dialogue with SSALC and the Police and Crime Commissioner.

**2342.0 Allotment Update:** Cllr. Galpin reported that there had been some resignations from plots but also some new tenants had taken on plots. Cllrs. Lloyd and Galpin to

discuss measures to safely strim the Ticehurst allotments - any person using the council strimmer needs to hold the necessary safety and competency certificates.

**2343.0 Items for the October Agenda:**

- Neighbourhood Plan - final draft – presentation from SG at 7 pm.

**2344.0 Recreation Ground Insurance Claim:**

Members were informed that the Claimant has withdrawn from proceedings. Clerk has thanked the solicitor who compiled the case.

**2345.0 Council/Clerk of the year nomination to NALC:** Submitted – unsuccessful.

**2346.0 Date of the next meeting:** The meeting closed at 9.13 p.m. and the date of the next meeting was set for 2nd October 2018.

Signed.....Chairman

Dated.....