

1/09/01/2018

**TICEHURST PARISH COUNCIL**

**The Village Hall, Lower High Street, Ticehurst, East Sussex, TN5 7BB  
Telephone 01580 754090 Email: [frankienowne@btconnect.com](mailto:frankienowne@btconnect.com).  
Clerk: Francesca Nowne**

Prior to the meeting there was a presentation Councillors by Thakeham Homes, purchasers of Banky Field. They explained that they would be applying for detailed planning permission for the 40 dwellings granted outline permission in 2015.

- Advised that they would be seeking detailed permission for the 40 granted in outline during 2015.
- Access confirmed routed to the north of the primary school.
- Optivo Housing Association are the purchasers of the land and are aiming to provide 20 affordable rented dwellings and 20 shared equity affordable homes.  
For rent: 3 x 1 bedroom, 1 x 1 bedroom (wheelchair access), 3 x 2 bedroom, 12 x 3 bedroom and 1 x 4 bedroom.
- Part-Buy: 2 x 1 bedroom flats, 2 x 2 bedroom houses, 14 x 3 bedroom and 2 x 4 bedroom houses.
- Traditional materials in keeping with the area would be used (tile hanging, tiled and slated roofing).
- Two parking bays per house and communal visitor parking to be provided – no garages lessening the density of the built environment. PC commented that the layout was unimaginative and could be improved.
- Green space provision to the north-east of the site – to be taken over by the Parish Council with agreed sum of £120,000.00. PC pointed out that they would like this to be transferred in one payment to PC reserves. Adventure playground equipment by Hand Made Places to be provided as a trail within the green area.
- Plan is to commence building works in July 2018.

**MINUTES**

Members of Ticehurst Parish Council were summoned to attend the Ordinary Parish Council Meeting on Tuesday 9<sup>th</sup> January 2018 - Ticehurst Village Hall at 7.30 p.m.

**Present:** Cllrs. Burley ©, Cook, Crawley, Flory, Galpin, Le Bouedec, Lloyd, Luckhurst and Young.

**In attendance:** D. Cllrs. Elliston and Barnes and C. Cllr. Barnes.

Up to thirty minutes were allowed at the start of the meeting for public questions and comments on relevant matters on the agenda in accordance with Standing Order 1 d. The Chairman reminded the public that they had a right and were welcome to stay and observe the rest of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960 s1.

**2181.0 Adjournment for public questions and comments:**

- Member of the public commented the 100% affordable provision of homes on Banky Field would be good for the village.
- It was hoped that progress would soon be made on rectifying the uneven surface of the central island of the village square.

**2182.0 Reports from SSALC, District and County Councillors:** Written reports were requested as papers to distribute with agenda to members.

- D. Cllr. M Barnes reported that RDC are having great difficulty in fighting appeals due to only having 3.2 years of land supply instead of the required 5 years.
- Shrub Lane, Burwash had been turned down on the basis of AONB only, and it is feared that this defence standing alone may not be enough to protect rural areas in the face of multiple appeals.
- Corner Farm - D. Cllrs. Elliston and Barnes reported that detailed planning had been granted at Rother for the Corner Farm site without coming back to the PC for consultation – consequentially the chance of a room for a shop within the building had been lost. PC reported that the ring-fenced reserves of £50,000.00 contribution to the scheme would not be available for the scheme. Clerk and D. Cllr. Barnes were requested to look into how this situation occurred when repeated statements from the PC, backed by evidential surveys of the wishes of Flimwell residents had been ignore by RDC. Council asked D. Cllr. Barnes to call the application in.
- Cllr. Barnes requested that any nominees for honours should be sent to her for consideration as there are not enough people from East Sussex being acknowledged for their public service efforts.

**2183.0 Declarations of Interest:** Cllr. Cook declared a personal interest in any matters relating to the Beatrice Drewe Trust and Planning Committee Councillors declared a personal interest as friends of applicants for RR/2017/2662/P and therefore would decline to comment – this was repeated prior to that agenda item.

**2184.0 Apologies for absence:** Apologies were received from Cllrs. Crawley, Lansdowne, Krista and Rigby and their reasons for absence were recorded in the attendance register on acceptance by the Council in accordance with LGA 1972 s.85.

**2185.0 Adoption of the minutes:** Cllr. Young proposed and Cllr. Lloyd seconded a motion to approve the minutes of the meeting held on 5<sup>th</sup> December 2017. The motion was carried and the Chairman to signed them as a correct record in accordance with LGA 1972 Sch 12 para 41 (1).

**2186.0 Co-option of a councillor to represent Flimwell:** The CV of James Lee had been circulated to members in December 2017. He was unanimously co-opted on to the council and provided with a declaration of financial interests form, a declaration of acceptance of office and electronic copies of current council policies including standing orders and financial regulations.

**2187.0 Playground Inspections:** Playground reports were received from Cllrs:

Flimwell - Cllr Krista – no report available in absence. Bin had been attached to new stake during the month. Large waste bin had been used for private waste disposal over the Christmas period – monitor over the next few months with a view to locking it.

**Farthing Hill - Cllr. Young reported that a chain on the swing was twisted and that litter issues were much diminished.**

**Ticehurst – Cllr. Lloyd reported that the temporary cover for litter clearance was proving to be excellent, coupled with a good rapport with younger members of the community. The vehicle emptying the large bin has caused major ruts in the ground and that after complaining the company should provide emptying dates so that the caretaker can take the bin into the car park to avoid this from happening.**

**External lavatories: It was reported that the BDT was considering refurbishing the loos despite the football clubs having stated they were not needed.**

**Stonegate – Cllr. Luckhurst reported that the life ring was still in the pond but that the life throws were still in place.**

**Clerk reported that an application to the Rother Community Fund had been made prior to 31<sup>st</sup> December 2017 – some more information was requested and Cllr. Lloyd was asked to make photos of the worn equipment available for submission to RDC as accompanying evidence with the application.**

**2188.0 Report on matters raised at previous meetings:**

<b>Item</b>	<b>Matters Discussed</b>	<b>Update:</b>
	<b>Risk Assessments</b>	<b>Date to be agreed with Came &amp; Co – 10.1.18 5 pm Clerk will not be present but has forwarded list of regular assessments to V Jacomb.</b>
<b>1804</b>	<b>Fingerposts</b>	<b>Lynden Lane post was cut off by hedge cutter – clerk was asked to investigate the problem. There was some debate about re-siting the post on the green triangle of grass to the south of the road and whether or not it was prudent to encourage traffic into Lynden Lane which is steep and narrow. It was felt that the loss of the post would be part of a gradual erosion of the traditional street scene.</b>
	<b>Bottle Banks</b>	<b>Stonegate – report on removal</b>

**2189.0 Quotation for Tree works at Recreation Ground: Arborweald, J Feaver and company at Tollgate Cottage have been requested - two received to date.**

**2190.0 Neighbourhood Planning Committee report – Cllr. Young had circulated a report from Neighbourhood Planning Steering Committee.**

- **The Regulation 14 consultation period had started on 2<sup>nd</sup> January and will run until 14<sup>th</sup> February 2018.**
- **Opportunities to respond are through the web site, Survey Monkey, hard copies of the questionnaire.**
- **700 copies of the full plan had been printed and were available throughout the parish.**
- **30 x posters have been erected in strategic positions around the parish and A Lloyd and J Pilcher were thanked for their work during inclement weather.**
- **Every household had received a four page summary of the full report through the post.**

- Street champions were being asked to visit dwellings in their allocated areas to encourage participation and attendance at the consultation events on 1<sup>st</sup> and 2<sup>nd</sup> of February 2018 at the Village Hall.
- Pop-up events in strategic places, such as near the schools and village square would be organised during the six week period.

**2191.0 Ticehurst Works:** List of works being carried out throughout the parish.

- Temporary repairs to prevent flat roof leak on public lavatories spilling water into the ladies cubicles. Rother District Council have sent someone to inspect the roof - they are still 70% responsible for any cost of repair. They have asked for the cost of the temporary repairs to date.

**2192.0 Village Square Group:** Report circulated from Cllr. Young after consultation with ESCC engineers and design consultants and Rother District Council.

- Offer of financial contribution for two replacement trees for the spring of 2018. Tree roots would be contained enabling moving if necessary in the wider scheme for the village square.
- It was resolved to issue a contract to commission removal of Christmas lights and Horse Chestnut in the War Memorial garden. Cllr. Lloyd to inform RDC of intention to remove one tree on the basis that it is dead, dying or dangerous and to manage the contract.
- There was debate on the merits of spending the proposed £17,000 on fees to take the scheme from the landscape plans provided by Wright & Wright to a deliverable scheme that would be acceptable to ESCC by A. Linfoot. D. Cllr. Hart and B Mason (Communities and Economy officer) had pledged their support to the scheme and hoped that RDC would make a financial contribution to the fee basis. A Linfoot's quotation would be to provide a costed and acceptable scheme to ESCC, including negotiating with them what would be allowed, making the project plan deliverable rather than theoretical. The plan would be delivered within a ten week time frame and could be ready for public consultation at the Annual Assembly on 30<sup>th</sup> April.
- Cllr. Galpin asked for examples of other places where A. Linfoot had worked on public areas.
- C Weedon (ESCC) had informed Cllr. Young that it would not be possible to divide the scheme into separate areas and that it would be unfortunate to lose the opportunity of carrying out some works when the resurfacing takes place in the High Street (e.g. changing the surface mix).
- Clerk reported that there is currently £38,000.00 in reserved funds ring-fenced for works to Ticehurst Village Square. Some Cllrs. felt that a lot of works could be achieved for this sum rather than spent on fees.
- Member of the public requested that the two paths crossing the island should be dealt with as soon as possible but it was felt prudent to do this at the same time as refurbishing the well, thus saving on protective fencing costs and those areas would be disturbed again during tree planting and well restoration works.
- It was resolved to seek clarification from RDC on assistance with funding for A Linfoot fees and clarification from A Linfoot about work proposal (Cllr. Galpin to set out specification of queries). It was resolved that there was a conditional agreement in principle, if external funding can be secured to contribute towards the fees.

- **Restoration of the Well:** Three quotations have been received and a contractor chosen who is to provide more detailed information by the end of February 2018. £15,000.00 of grant money has been secured for the project.
- **Civil Parking Enforcement – PC response** was sent to RDC.

### 2193.0 Finance Report:

To receive:

Balanced bank reconciliation and expenditure against budget figures to 30.12.17.  
List of cheques for sanctioning was agreed.

Final Draft Precept for 2018 – 2019 - It was resolved to adopt the budget with no increase in costs to residents and the clerk was authorised to submit the agreed draft budget to Rother. (Cllr. Lloyd proposed and Cllr. Cook seconded the motion – carried unanimously).

Lighting column improvements in Stonegate would be the focus of that budget heading during 2018-2019.

Cllr. Young pointed out that St Mary's Lane could also be considered for embellished lighting column, a lane with many listed properties in it.

Cheque	Amount	To whom	For:
000035	£1200.00	S Colvin	Hedging works – half year
000036	£41.00	N & Vs	NP - Advertising
000037	£2310.00	T Jordan	Surfacing under youth shelter and cradle
000038	£840.00	Post Office	1500 stamps for N Plan
000039	£2314.51	Feria	To Task 11 Regulation 14 draft plan
000040	£168.00	Post Office	300 stamps for N Plan
000041	£120.00	Stationery Exp	Printing questionnaires for N Plan
000043	£80.41	C & C	Lavatory provisions
000044	£185.10	Streetlights	Repairs
000045	£787.20	M Gilham	Neighbourhood Plan printing/design
000046	£100.00	Victim Support	Annual Contribution
000047	£40.00	RALC	Annual subscription
000048	£117.30	Streetlights	Repairs
000049	£160.00	BDT	Hire of Hall for 1 <sup>st</sup> & 2 <sup>nd</sup> Feb – N Plan
000050	£250.00	J Brooker	Litter picking in Ticehurst Ward December
000051	£2250.00	HMCR	PAYE Oct Nov Dec

**2194.0 Planning Report:** Cllr. Lloyd reported on applications considered by the Planning Committee (with delegated powers) and comments made to the Local Authority since the last meeting.

RR/2017/2380/L – Providence Cottage – Alterations to windows and outbuilding - approved

RR/2017/2531/P – East Lynden – new entrance and front wall – approved.

RR/2017/2585/P – Lin Lin Horsegrove Av. Dormer windows to side elevation – approved.

RR/2017/2593/P – Downash House – 9 car garage block – request for better plans submitted.

RR/2017/2621/P – 8 and 7 Upper Platts - extensions - approved.

Council then deliberated on the following applications:

**RR/2017/2907/T – 11 Steelands Rise – 39% reduction of Oak - Cllr. Lloyd reported that the plans showed Ash trees – recommendation for approval for cutting to old points only.**  
**RR/2017/2662/P – Beamans Farmhouse – single storey side and rear extensions – Cllrs. declared a personal interest and made no comment, due to friendships with the applicants.**

**RR/2017/2670/P – Lavender Yard Lower Platts – workshop to residential use - Cllrs. felt that it was a sympathetic conversion and that the outbuilding should be tied to the main house with a 106 agreement. Materials to match in colour, type and design to existing building.**

**Appeal reference APP/U1430/W/17/3182866 – Ketley Farm Barn TN5 7PS - informal hearing will be held at Bexhill on 17<sup>th</sup> January 2018. PC submissions to original application would suffice for local comment.**

**2195.0 Visual Tree Assessments:** Assessment at Stonegate Pond booked for 11<sup>th</sup> December was postponed due to snow. New date to be arranged.

**2196.0 Allotment Update:** Cllr. Galpin reported that he is contacting all allotment holders that do not appear to be using their plots to ascertain interest. Currently there are 33% of vacant plots (mostly at Stonegate).

**2198.0 Items for the February Agenda:**

**2199.0 Recreation Ground Insurance Claim:** Clerk reported that the defence statements have been signed and submitted to the court for consideration.

**2200 .0 Date of the next meeting:** The meeting closed at 9.13 p.m. and the date of the next meeting set as 6<sup>th</sup> February 2018

**Signed.....Chairman**  
**Dated.....**